



CALIFORNIA WING SUPPLEMENT 1 CAP REGULATION 1-2

5 August 2019
Civil Air Patrol Standards
PUBLICATION MANAGEMENT

CAP Regulation 1-2, dated 7 November 2016 is supplemented as follows. NOTE: this supplement is new in its entirety.

4. **(Added)** All submitted supplements, operating instructions (OI), pamphlets, and forms require wing commander review and approval prior to being submitted to NHQ for approval and issuance.

8.3.2.5. **(Added)** The CAWG/DA serves as the focal point for all supplements, OIs, pamphlets, and forms and will coordinate with the author or OPR, the wing headquarters staff OPRs, the wing commander, and PCR/DA for version control and continuity purposes. All supplement, OI, pamphlet, and form submissions to the Wing will start with, be routed by, and submitted to PCR by the CAWG/DA. All supplements, OIs, pamphlets, and form submissions will be submitted in an editable format such as Microsoft Word or Excel.

8.3.3. **(Added)** All supplements, operating instructions, pamphlets, and forms require wing commander review and approval prior to being submitted to PCR for approval and forwarding to NHQ.

8.3.3.3. **(Added)** The proposed draft supplement, OI, pamphlet, or form will be forwarded to the CAWG/DA for routing to the appropriate CAWG OPR for review and coordination with the submitting department/unit. Within seven days after submission, the CAWG OPR will either approve the publication and refer it to the wing commander for review and approval or will advise the CAWG/DA to return to the submitter, noting the reason for disapproval and action to secure approval. The wing commander will, within fourteen days of submission, either approve and forward through the CAWG/DA for submission to PCR/DA or return to the submitting department/unit, noting the disapproval and action to secure approval.

ALAN FERGUSON, Colonel, CAP
Commander

Attachment 1
COMPLIANCE ELEMENTS

There are no compliance elements associated with this supplement.